

Undergraduate Pharmacy Summer Meeting
Saturday, July 5, 2008 - 1:00 pm

Attendance Roll: Christine Truong, Brenna Hanwell, Linda Plong, Mike Pe, Jadie Lo, Rachel Fu, Yuan Zhou, Anna Wong, Joyce Zhang, Shaun Lee, Saeed Tavakoli, Stephanie Chan, Tina Hwu

Quorum: 12/16 votes present

1. **Call to Order:** **Time:** 1:06 pm
2. **Motion to Commence:** 1st: Anna 2nd: Mike
3. **Executive Reports**
 - a) ***President's Report: James (via Christine)***
 - i. Student Initiatives
 - This is a new committee consisting of James, Keith, Christine, Rachel F., Koren, Anna H. & Sassha
 - They will be funding projects that are believed to benefit students (ex. Jelly Beans)
 - Declined student's financial assistance for trips as this does not benefit enough people and it is felt that this does not meet the criteria for funding
 - Do not want to set precedence for UPS to fund these students (ex. students involved in Doctors without Borders)
 - ii. UPS Retreat
 - Can either be done as it was done 2 years ago (Collingwood) or as it was done last year (party in Condo party room)
 - Trip is overnight and takes up whole weekend → not everyone is willing
 - Done in early October → concern that this will be the beginning of midterms
 - Was suggested that we could go to Center Island but there is not a lot to do there in October
 - It was also suggested that we could simply go out for dinner
 - In general people seem to be in favor of the party room idea
 - b) ***Vice President's Report: Christine***
 - iii. Frosh banquet update
 - St. Mike's on Friday, September 26th
 - Is being held on Friday as it is easier for a greater number of people to attend compared to Saturday (i.e. commuters)
 - Guest Speaker: Carmine Stumpel (sp?) → recommended by Dean Hindmarsh
 - Requested photo slideshow from yearbook (10-15 minutes long)
 - DJs wanted to cost \$700 instead of \$450 last year because we have not been signing with them
 - Christine looked into this and we signed them for Frosh Banquet, Semi Formal and Grad last year
 - We will no longer be providing the DJs with meals and are paying \$550
 - They want us to sign for Semi Formal and they might reduce that rate as well → Rachel F. will decide about this
 - This year we will only be paying for those members of council who are required to attend to be there
 - iv. Pharmasave Dinner
 - Andrea Fernandes and class presidents attended a dinner with Pharmasave
 - They are interested in being involved within the faculty so members should contact them for sponsorship
 - Contact Peter (?) first and he will send you on

4. Position Reports

a) *External Affairs Report: Mike and Sassha*

- i. Fundraising package
 - A package is being put together detailing all of the events that will be done over the course of the school year
 - This will be sent out to companies to inform them of what UPS is planning as well as provide them with an opportunity to plan their budget
 - The final editing is being completed
 - The smaller councils will have an opportunity to see it before it is sent out to companies (ie. Monograph, etc.)
- ii. CU Advertising for 2007-2008 yearbook
 - In the past, UPS has fundraised for the Pharmakon but last year it was contracted out to CU advertising who solicit companies who may be interested in advertising in our yearbook
 - Other pharmacy councils have used them before (ex. CAPSI)
 - All proceeds that they raise will be split 50:50 between the company and UPS
 - Targets from last years budget (\$8000 - \$10,000) → we seem to be on track with meeting this goal and there is still a month left to fundraise

b) *Monograph Report: Yuan and Ruby*

- i. Monograph UPS points
 - There is currently a maximum of 4 points for submissions over six issues of the Monograph
 - It is felt that increasing the number of points available could increase the number of submissions
 - Want to increase to 8-10 points to make it more comparable with other groups (ex. athletics)
 - It was also suggested to increase to 1 point/issue and if you contribute to all six you would get 8 points total (i.e. two bonus points)
 - There is confusion over number of points they can currently receive
 - Changing points would require changing constitution which can not be done for this year → can suggest to change for next year
 - This will be sent on to the points and awards committee for review
- ii. Advertising the Monograph
 - Trying to get a newsstand for the pharmacy building so that there is somewhere to have the newspaper available
 - Are looking in to having the front and back cover in color
 - Pharmasave may be interested in having the back cover and helping with funding
- iii. Confirming UPS positions with constitutional responsibilities to contribute to the Monograph
 - Want to establish who needs to write for the Monograph
 - This can be found in the constitution under the responsibilities for each position

c) *Secretary's Report: Brenna*

- i. Summer mailings
 - James & Christine will be writing a single Welcome Letter to the first year class
 - They will also include a checklist of the information and forms available on the website → this will include a short blurb on what each form is
 - All other forms, etc. will be posted on the UPS website
 - People are concerned that people will ignore links
 - Joyce can also include a 2 line blurb about the form if it is provided along with the form

d) *Social Report: Rachel F.*

- i. Semi-formal
 - Friday, November 21st at Merron Banquets

- We are receiving a second hall for no charge that can be used as a cocktail hall or “breathing” room
- The cost per person is \$30 all inclusive
 - The hall has a cash bar (\$5.50/drink) in the foyer
 - 4 course served meal (with vegetarian options) → chicken will be main dish
- The hall has provided a list of DJs that we can contact but we will be booking them
- We also need to look into security
 - Security will require a bigger budget
 - Security cost will depend on the type of security (\$68/hour for off-duty officers for minimum 4-5 hours and we would want two - three at least)
 - Could also get regular security people (could be \$18/hour)
 - Would probably be \$350-400 for the entire night
 - Security would be for our own safety and protection
 - Based on last years Semi Formal it was highly recommended that we have security this year
 - It is generally believed that off-duty officers may be “over doing it”
 - Finance has said that we will have to look at the budget later on
- We also need to look into busses
 - The location is right at Steeles and Dufferin
 - The drive from downtown would be about 20 minutes and TTC would probably be an hour
 - There is concern that people will not want to take TTC in their dress clothes
 - The cost of busses will likely be greater than in the past due to the cost of fuel
 - The hall offers free overnight parking
 - last year had 6 busses and they left the hall at midnight → not sure if 6 was enough
- Ticket cost not set yet but last year it was \$38 (early bird) and \$40 (regular)
- It has also been suggested that we could sell tickets for the bus (ex. \$5)

e) **Events Report: Koren and Elnaz**

i. Phollies

- Oct. 29th and 31st at the George Ignatieff Theatre
- There were no consecutive dates available and wanted to do weekdays as fewer people come to Saturday show if they commute
- Show will 2 – 2.5 hours including intermission and the number of acts will be limited to ensure this timeframe
 - Other than UPS and class councils, all other acts will perform in only one show
 - Not sure what will be done if too many people sign up as it is felt that auditions may upset people and it is likely too busy in September and October to set up audition times
 - It may also be necessary to limit the length of each act
- Halloween costume contest usually done at Phollies → this will still be done and the finalists may be asked to come to Phollies in their costumes
- A social event may be planned along with the cast party for Halloween
- Ticket cost will likely be around \$16

f) **OT9 President – Shaun**

i. Nametags for 1st year mailings

ii. Mailing design/clothing sales

- Interested to know if we can do photolinks on the website
 - Using the system we are using Joyce is unsure but she will look into it
- Also wants to link to the OT9 website for catalogue

5. New Business

For clothing sales: can we do one big clothing sale or still split up between classes

- OT9 has already started theirs
 - It is hard to do with all 4 clothing sales but it is easier than splitting the profits
- Will be discussed between all of the VPs

6. Motion to Adjourn: 1st Shuan 2nd Yuan

Time: 1:49